

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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February 25, 2003

FROM: DAVE GIBSON, Director
Facilities Management Department

SUBJECT: CUSTODIAL SERVICES AGREEMENT

RECOMMENDATION: Approve a three-year custodial service contract to PAA of California in the amount of \$252,609.12 to provide custodial services at the Hall of Records located at 222 Hospitality Lane, San Bernardino, effective March 1, 2003.

BACKGROUND INFORMATION: On December 10, 2002, the Board of Supervisors approved contract number 02-1299 to Bell Building Maintenance to provide custodial services at the Hall of Records. On February 4, 2003 Bell Building Maintenance notified Facilities Management of their intent to no longer provide service for this facility. Because of their intent to no longer provide service, Facilities Management is terminating their contract effective February 28, 2003.

On October 1, 2002, the Board approved the Request for Bids (RFB) that included the Hall of Records location. A total of thirty (30) bids were received on November 13, 2002, and included submission by PAA of California. In order to obtain custodial services for this location, Facilities Management went back to the original bids. Four of the subsequent bidders declined and one was deemed non-responsive. PAA of California agreed to provide custodial services for the original bid price.

REVIEW BY OTHERS: This item has been reviewed as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on February 10, 2003; and reviewed by the County Administrative Office (Lynn Chacon, Administrative Analyst) on February 12, 2003.

FINANCIAL IMPACT: The cost of these custodial services is funded in the FY 2003/2004 Facilities Management Department Custodial budget (AAA FMC FMC).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this item and concurs with the department's proposal in order to provide continual custodial services at the Hall of Records.

SUPERVISORIAL DISTRICT(S): Fifth

PRESENTER: Dave Gibson, Director (387-2230)

Record of Action of the Board of Supervisors

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